

CHISELDON PARISH COUNCIL



Contact details:

Clerk – 01793 740744 clerk@chiseldon-pc.gov.uk

You are summoned to the Finance, Contracts and HR Committee meeting.

Wednesday 6th November 2024 at 7.30pm at the Chapel Office, Butts Road, Chiseldon.

AGENDA

Note – for any items that are not confidential, the public should request to see “Additional information” from the Clerk prior to the meeting. The information will not be available during the meeting.

If you are attending this meeting with a disability we may not be aware of, please alert a member of the council so we can assist with any needs you may have. We ask all those attending our meetings to speak clearly and address the room so that those with hearing impairments are not disadvantaged.

1. To approve Cllrs Hinton and Turley joining the committee.
2. Attendances and apologies for absence to be received and approval voted on.
3. Declarations of interest and vote on any dispensations submitted
4. Public recess
5. Approve Minutes from 9th September 2024.
6. Review action points

HR –

- 7. Proposal to hold agenda items in confidential session.** (requires committee vote)

CONFIDENTIAL ITEMS

Exempt items

Certain items are expected to include the consideration of exempt information Finance Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

Item restricted:

Items 8 and 9 Staff salary

Reason for Restriction:

Schedule 12(A) Local Government Act 1972, Paragraph (1,2,3):

1. Information relating to any individual.

2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Condition:

Information is not exempt if it is required to be registered under-

- The Companies Act 1985
- The Friendly Societies Act 1974
- The Friendly Societies Act 1992
- The Industrial and Provident Societies Acts 1965 to 1978
- The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)
- The Charities Act 1993 Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

8. To consider any additional salary increase for the council's Clerk and RFO above the national pay increase for 2024. [See additional information.](#)

9. To approve the national salary increases for the Clerk and RFO spinal points. [See additional information.](#)

Finance –

10. Discuss and vote on whether to in principle increase the 25/26 precept by a significant level to cover loss of services from Swindon Borough Council. To be considered in conjunction with item 9. [See additional information.](#)

11. Consideration of first draft 2025/26 budget and precept. [See additional information.](#)

12. Review and vote on grant request of £288.00 from the memory café to cover hall hire. [See additional information.](#)

13. Approve grant of £60 for British Legion wreath costs. (Wreaths are re-used) [See additional information.](#)

14. Approve funds for prizes for the Christmas jumper competition. £30 suggested. (£20 first place and £10 second place)

15. Approval of £50 per annum to Cloud Next for domain name hosting. (old supplier stopped the service)

16. Approval of £133.95 for the cost of purchasing replacement defib pads after the defib at Badbury was used.

17. Approval of £1300 to come from unallocated funds, requested from the EGPA committee to hire a street sweeper for the whole parish. [See additional information.](#)

18. Approval of £500 to come from unallocated funds, requested from the EGPA committee to pay an extra invoice for completing the allotment fencing. (To Allbuild). See additional information.

19. Approval of £2640 plus VAT to Allbuild to cut the rear of the Butts Road cemetery hedge down to 6 foot and remove all cuttings. This will then reduce our hedge cutting contract by £300 per annum. Approved by EGPA committee.

20. Contracts – No items

21. To consider and vote on holding an extra December committee meeting to work on the 25/26 budget. To note that the next and final committee meeting to discuss this is Wed 8th Jan. Jan Full Council must vote on figures to send to SBC. Suggested date Wed 4th Dec.

22. Items for inclusion on next agenda (Cannot be discussed or voted on at this meeting)

Next meeting: Wednesday TBC 2024, at 7.30pm The Old Chapel on Butts Road. Next scheduled date is currently Wed 8th Jan.

Signed: C Wilkinson (Clerk) 25.10.2024

Clair Wilkinson

Current Committee:

Ian Kearsey (Committee Chairman), Chay Ford, Jon Jackson, Steve Woodham and Fareed Quidwai.

Legislation that allows the Council to act:

Item 7 Clerk and RFO hourly rate increase LGA 1972 s 112(2)

Item 8 Clerk and RFO annual spinal point increase LGA 1972 s 112(2)

Item 12. Memory café grant. LG(MP)A 1976 s.19(3)

Item 13. Wreaths LGA 1972 s.137

Item 14. Xmas jumper comp. LGA 1972 s.145

Item 15. Website. LGA 1972 s.142

Item 16 defib pads. Public health act 1936. Section 234

Item 17. Street sweeper LGA 1972 s.136

Item 18. Allotment fencing. SHAA 1908 s.26

Item 19. Hedge cutting. LGA 1892 s.8 (1)(i)

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Section 17. Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly.

For more details see our “Biodiversity Duty” and Crime and Disorder” policies which are on our website

www.chiseldon-pc.gov.uk